

# EXCEL VOCABULARY #1

Name \_\_\_\_\_

Write the missing words in the blank from the definition for each word.

**ACTIVE CELL:** The cell in your \_\_\_\_\_ that has been \_\_\_\_\_. It will have \_\_\_\_\_ gridlines around it.

**CELL:** The \_\_\_\_\_ shaped area on a worksheet that is created by the intersection of \_\_\_\_\_ and \_\_\_\_\_.

**CELL ADDRESS:** The \_\_\_\_\_ of the cell is determined by the name of the \_\_\_\_\_ and the \_\_\_\_\_ intersecting.

**CELL GRID:** The \_\_\_\_\_ on your \_\_\_\_\_ that separate the columns and the rows.

**COLUMN:** In a worksheet, the \_\_\_\_\_ spaces with headings using \_\_\_\_\_.

**ROW:** In a worksheet, the \_\_\_\_\_ spaces with headings using \_\_\_\_\_.

**LABEL:** The \_\_\_\_\_ name that reflects the \_\_\_\_\_ contained in a \_\_\_\_\_ or a row.

**HEADINGS:** The \_\_\_\_\_ letters and numbers for columns and rows. Columns have \_\_\_\_\_ headings and rows have \_\_\_\_\_ headings.

**WORKBOOK:** An Excel \_\_\_\_\_ that contains individual \_\_\_\_\_. Also called a \_\_\_\_\_ file.

**WORKSHEET:** A \_\_\_\_\_ within an Excel workbook that contains \_\_\_\_\_, rows, and \_\_\_\_\_.

In this puzzle, the starting CELL for each word is given as a CELL ADDRESS. Fill in the words.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1															
2															
3															
4															
5															
6															
7															
8															
9															
10															

**ACROSS**

- A1 – Name of cell using number and letter.
- H3 – Excel file that is also called a spreadsheet
- G6 – Identifying letters and numbers for columns and rows.
- E7 - Rectangular shaped area on a worksheet
- C9 - Vertical spaces with headings using letters

**DOWN**

- A1 – The lines on a worksheet that separate the columns and the rows.
- C1 – Name that reflects the information contained in a column or row.
- E1 - Selected cell in a worksheet that has a bolder gridline around it.
- H1 – Horizontal spaces in a worksheet with numbers for headings.
- N2 – A page within an Excel workbook



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you must!